

LYTHE PARISH COUNCIL

MEETING, MONDAY 2 DECEMBER 2024, COMMENCED AT 18:30, LYTHE VILLAGE HALL

Recording of meeting: None made.

Public question time: None.

Present: Councillors J Braime, P Cornforth, P Hogarth, L Smith (Chairman), I Suckling.
J A Clark (Clerk).

ITEM	SUBJECT	ACTION
1.0	Councillor Issues	
1.1	To receive declaration of interest(s) by members. Interest declared by Cllr JB in item 7.8	To note
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant. Apologies received from Cllr JM and the reason approved by the Council. Not in attendance, Cllr TS.	
2.0	Minutes of meetings	
2.1	To confirm the minutes of the 4 November 2024 meeting. RESOLVED to approve the minutes and obtain the Chairman's signature.	Clerk
3.0	To receive information on the following ongoing issues and resolve further actions	
3.1	Police and speeding related activities.	
3.1.1	Police Report. RESOLVED to circulate the report when received.	
3.2	Planning applications to feedback to Authorities.	
3.2.1	NYM/2024/0644 Application for digging of trench to lay cables to facilitate to heating upgrade of Church at through field adjoining and Churchyard of St Oswald's Church, High Street, Lythe*. Response sent.	Complete
3.3	Parish items to address*. RESOLVED to continue to progress and circulate.	Clerk
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park. NYC (Prohibition of Waiting and Loading and Provision of Parking) (Various Roads, Sandsend and Scarborough) Experimental Traffic Order 2024*. Noted that consultation not yet live, RESOLVED to retain on agenda.	Clerk
3.5	Plan for installation of Christmas trees and lights in Lythe & Sandsend. Both trees installed, lights added to the Lythe tree with thanks to the retained firefighters. RESOLVED to retain on agenda to discuss and agree plan for future years.	Clerk
3.6	North Yorkshire Council Parish Liaison: Parish Update October 2024*. Reported that neither the Chairman or the Clerk had been able to attend due to other unforeseen commitments.	NAR
3.7	To consider the need for, costs and style associated with potential new noticeboards for Goldsborough and Sandsend. RESOLVED to place order for boards: - Goldsborough, horizontal board, to hold 6 x A4 sheets, open access, cost £666.08. - Sendsend, vertical board, to hold 6 x A4 sheets of paper, key access, cost £624.90.	Clerk
4.0	Planning Issues	
4.1.	To consider the following planning applications	
4.1.1	ZF24/01650/LB, replacement windows at Sea View Cottage The Parade Sandsend*. RESOLVED that were there were no objections and to advise NYC.	Clerk
4.2	To receive the following planning decision, full information on relevant websites.	
4.2.1	None.	
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)	
5.1	Correspondence requiring decisions	
5.1.1	YLCA	
	Weekly news notifications 1, 8, 15 November 2024*. RESOLVED to add information on change in water bathing rules to website.	Clerk
	Law and Governance Bulletin October 2024*.	NAR

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	Training & Discussion Forums Bulletin December 2024*.	NAR												
	White Rose Bulletin 22 November 2024*.	NAR												
5.2	Correspondence for information (excluding financial matters included in 7.0)													
5.2.1	NYC, Confirmed Order Notification for Highways Act 1980 Public Path Diversion Order Application No: SCAR-2023-12-DO*.	NAR												
5.2.2	NYC, Parish Liaison: Parish Update November 2024*.	NAR												
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk													
6.1	Sandsend Trail. RESOLVED to discuss further with National Park to determine how Trail can remain open and what restoration may be required.	Clerk												
7.0	To receive information on financial matters, approve spend and resolve further action on ongoing issues													
7.1	Balance of accounts @ 27 November 2024													
7.1.1	<table border="1"> <tr> <td>Savings</td><td>£9,165.29</td><td></td></tr> <tr> <td>Current</td><td>£0.05</td><td></td></tr> </table>	Savings	£9,165.29		Current	£0.05								
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7.4	Invoices, processed. As above.													
7.5	Invoices for approval:													
7.5.1	At agenda publication.													
7.5.2	- YLCA, £70.20, Webinar, Off to a flying start parts 1&2, November 2024, Cllr Hogarth. RESOLVED to approved and arrange payment. After agenda publication. - None.	Clerk												
7.6	Model Agreement Estimates 2025/26*. Sent to NYC.	Complete												
7.7	Parish Precept requirement 2025/6*. Sent to NYC	Complete												
7.8	Consider contribution of £272.00 towards churchyard maintenance, St Oswald's, Lythe. RESOLVED to approve and arrange payment.	Clerk												
7.9	Consider purchase of a gift voucher for the volunteer who maintains Sandsend flower beds. RESOLVED to approve purchase of a voucher for £50 and hand to the volunteer as recognition for the valuable work that she does.	Clerk												
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting													
8.1	New battery for Lythe defibrillator.													
8.2	Christmas trees, plans for future years.													
9.0	To confirm the details of the next meeting													
	The date of the next meeting was confirmed as Monday 13 January 2025, 18:30, Lythe Village Hall.													
	 Meeting closed at 19:26.													

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CILCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service