

**LYTHE PARISH COUNCIL****MEETING, MONDAY 2 FEBRUARY 2026, COMMENCING AT 18:30, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers, and members of the public.

**Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.**

<b>ITEM</b>	<b>SUBJECT</b>
<b>1.0</b>	<b>Councillor Issues</b>
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors <ul style="list-style-type: none"><li>• To receive and note apologies from councillors who are unable to attend the meeting.</li><li>• To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.</li></ul>
<b>2.0</b>	<b>Minutes of meetings</b>
2.1	To consider the accuracy of the minutes of 12 January 2026 meeting and approve if appropriate.
<b>3.0</b>	<b>To receive information on the following ongoing issues and resolve further actions</b>
3.1	Police report.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2025/0800, Curlew Cottage, High Street, Lythe*.
3.3	Parish items to address*.
3.4	Lettering on noticeboards for Goldsborough and Sandsend*.
3.5	Traffic on East Row bridge, an issue raised at the Annual Parish Assembly.
3.6	Overgrown pavement on Lythe Bank from the Gatehouse down to the bench by the field corner, working party.
3.7	gov.uk email and website addresses.
3.8	Replacement bench outside St Oswald's.
3.9	Grass cutting.
3.10	'Off to a Flying Start' training event Cllrs BH and JasB.
3.11	Condition of the paint on the railings, The Parade, Sandsend, request for inspection by NYC.
3.12	Implementation of a Business Continuity Plan.
3.13	Whole Council Training, implementation plan. Proposed date/time Monday 16 March, 18:00 – 20:30.
3.14	Sandsend and Lythe Defibrillators.
3.15	YLCA Scarborough Branch - 24 February 2026: Agenda item invite*.
3.16	Estbek House, request for site visit.
3.17	ME, Parish Council property on Estate land*.
3.18	Christmas trees, 2026, consider different options and approaches.
3.19	Consider draft IT policy*.
<b>3.20</b>	Drains outside Beach Hotel, Sandsend, serious pedestrian/vehicle safety concerns raised.
<b>4.1.</b>	<b>To consider the following planning applications</b>
4.1.1	25/04511/LB Proposed replacement windows and doors in timber double glazed Holly Cottage Lythe Bank To Mulgrave Lodge The Valley Sandsend YO21 3TE.
4.1.2	<b>25/04374/HEDGE</b> Removal of 40m of hedgerow, The Valley, Sandsend. To obtain access to stabilise the road above the bank and hedge. <b>For information only</b> , no consultation.
<b>4.2</b>	<b>To receive the following planning decision, full information on relevant websites.</b>
4.2.1	NYM/2025/0727 installation of slimline double glazed timber windows and timber doors at Wayside Cottage, High Street, Lythe. Permission granted with conditions.

ITEM	SUBJECT									
5.0	<b>Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)</b>									
5.1	<b>Correspondence requiring decisions</b>									
5.1.1	YLCA <ul style="list-style-type: none"> <li>• White Rose Bulletin 9, 16, 23 January 2026*.</li> <li>• Scarborough Branch of YLCA, to be held remotely on Zoom at 19:00 on Tuesday 24 February 2026*.</li> </ul>									
5.1.2	NYC, INCLUDING PARISH LIAISON <ul style="list-style-type: none"> <li>• Future Ready Fuel Campaign*.</li> <li>• Garden Waste Collection 2026*.</li> <li>• Urban Grass Cutting 26/27 Lythe*.</li> <li>• Age-friendly Town and Parish Guide*.</li> <li>• Proposed Consultation on the Council's draft Local Planning Enforcement Plan (closes 09/03/26)*.</li> <li>• Planned road restrictions, Whitby Newholm and Lythe - wc 2nd February*.</li> <li>• Parish Liaison, monthly update January 2026*.</li> </ul>									
5.2	<b>Correspondence for information (excluding financial matters included in 7.0)</b>									
5.2.1	North Yorkshire Boundary Review - Final Recommendations*.									
6.0	<b>To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk</b>									
7.0	<b>To receive information on financial matters, approve spend and resolve further action on ongoing issues</b>									
7.1	Balance of accounts @ 27/01/26									
7.1.1	<table border="1"> <tr> <td>Savings</td> <td>£10,701.32</td> </tr> <tr> <td>Current</td> <td>£18.85</td> </tr> </table>	Savings	£10,701.32	Current	£18.85					
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7.2	Money received									
7.3	Money paid <table border="1"> <tr> <td></td> <td>£11.00</td> <td>Lythe Village Hall, December 2025 hire.</td> </tr> <tr> <td></td> <td>£39.00</td> <td>J A Clark, Reimbursement for Cloud Storage paid to The Computer Centre.</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>		£11.00	Lythe Village Hall, December 2025 hire.		£39.00	J A Clark, Reimbursement for Cloud Storage paid to The Computer Centre.			
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7.4	Invoices, processed. As above.									
7.5	Invoices for approval:									
7.5.1	<ul style="list-style-type: none"> <li>• At agenda publication. £204.00, The Conversion Company, Domain hosting/renewal, SSL security certificate.</li> <li>• Post agenda publication.</li> </ul>									
7.6	Use of Council debit card by the Clerk.									
7.7	Replacement signatory for bank account.									
7.8	Internal audit of invoices check against bank a/c.									
8.0	<b>To notify the Clerk of matters for inclusion on the agenda of the next meeting</b>									
9.0	<b>To confirm the details of the next meeting</b>									
	To confirm as Monday, 2 March 2026, commencing at 18:30, Lythe Village Hall. ..... J A Clark, Clerk to the Council									

\*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org			
<b>Glossary</b>			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CILCA	Certificate in Local Council Administration	NYMPNA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service