

LYTHE PARISH COUNCIL**MEETING, MONDAY 13 JANUARY 2025, COMMENCING AT 18:30, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

ITEM	SUBJECT
A	Introduction of Mr Ben Garstang, Director Mulgrave Estate, to the Parish Council
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To confirm the minutes of the 2 December 2024 meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.2	Planning applications to feedback to Authorities.
3.2.1	ZF24/01650/LB, replacement windows at Sea View Cottage The Parade Sandsend*.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.5	Installation of Christmas trees and lights in Lythe & Sandsend, including plan for future.
3.6	North Yorkshire Council Parish Liaison*.
3.7	New noticeboards for Goldsborough and Sandsend*.
3.8	Sandsend Trail.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	ZF24/01909/HAS Variation of Condition 1 in relation to application 22/01651/HS, to allow alteration to a flat roof and creation of Juliet balcony. 34 Meadowfields Sandsend*.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	NYM/2024/0644 through field adjoining and Churchyard of St Oswald's Church, High Street, Lythe. Digging of trench to lay cables to facilitate to heating upgrade of Church. Approved with Conditions
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)
5.1	Correspondence requiring decisions
5.1.1	YLCA - Law and Governance Bulletin December 2024*. - Training & Discussion Forums Bulletin December 2024, January 2025*. - White Rose Bulletin 29 November, 6, 13 December 2024*.
5.1.2	NYC Urban grass cutting 2025/6, including verge restoration*.

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5.2	Correspondence for information (excluding financial matters included in 7.0)		
5.2.1	NYC, Parish Liaison: Parish Updates*.		
5.2.2	NYH, Area3 workshop presentation slides*.		
5.2.3	PFCC, Promoting the Mayor’s consultation on funding for policing and fire and rescue services in York and North Yorkshire*.		
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk		
6.1	Purchase of defibrillator battery for the Lythe defibrillator, cost £289 + VAT.		
6.2	Dates for 2025 meetings*.		
6.3	Parish Council, Clerk email configuration.		
7.0	To receive information on financial matters, approve spend and resolve further action on ongoing issues		
7.1	Balance of accounts @ 07/01/25		
7.1.1	Savings	£8,794.52	
	Current	£0.05	
7.2	Money received		
		£21.43	Interest
7.3	Money paid		
		£272.00	Contribution towards churchyard maintenance, St Oswald’s, Lythe.
		£50.00	Gift voucher for Sandsend flower beds volunteer.
		£70.20	YLCA, Inv 2832, Training for Cllr Hogarth.
7.4	Invoices, processed. As above.		
7.5	Invoices for approval:		
7.5.1	At agenda publication.		
	- Lythe Village Hall, hire for 04/11/24 (£8.25), and 2/12/24 (£5.50), total £13.75. - The Computer Centre, domain hosting/renewal and SSL security certificate to 01/02/26, £204.00. - Reimbursement to Clerk, purchase of 2 sets of Christmas tree lights, £79.98.		
7.5.2	After agenda publication.		
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting		
9.0	To confirm the details of the next meeting		
	To confirm the next meeting as Monday 3 February 2025, 18:30, Lythe Village Hall.		
	 J A Clark, Clerk to the Council		

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service