

LYTHE PARISH COUNCIL
MEETING, MONDAY 2 DECEMBER 2024, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To confirm the minutes of the 4 November meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2024/0644 Application for digging of trench to lay cables to facilitate to heating upgrade of Church at through field adjoining and Churchyard of St Oswald's Church, High Street, Lythe*.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park. NYC (Prohibition of Waiting and Loading and Provision of Parking) (Various Roads, Sandsend and Scarborough) Experimental Traffic Order 2024*.
3.5	Plan for installation of Christmas trees and lights in Lythe & Sandsend.
3.6	North Yorkshire Council Parish Liaison: Parish Update October 2024*.
3.7	To consider the need for, costs and style associated with potential new noticeboards for Goldsborough and Sandsend.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	ZF24/01650/LB, replacement windows at Sea View Cottage The Parade Sandsend*.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	None at agenda publication.
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)
5.1	Correspondence requiring decisions
5.1.1	YLCA - Weekly news notifications 1, 8, 15 November 2024*. - Law and Governance Bulletin October 2024* - Training & Discussion Forums Bulletin December 2024*. - White Rose Bulletin 22 November 2024*.

ITEM	SUBJECT		
5.2	Correspondence for information (excluding financial matters included in 7.0)		
5.2.1	NYC, Confirmed Order Notification for Highways Act 1980 Public Path Diversion Order Application No: SCAR-2023-12-DO*.		
5.2.2	NYC, Parish Liaison: Parish Update November 2024*.		
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk		
6.1	Sandsend Trail.		
7.0	To receive information on financial matters, approve spend and resolve further action on ongoing issues		
7.1	Balance of accounts @ 27 November 2024		
7.1.1	Savings	£9,165.29	
	Current	£0.05	
7.2	Money received		
		£0.00	
7.3	Money paid		
		£66.00	Defib4life, set of defib pads.
		£23.88	Reimbursement to J A Clark (Clerk for soil/plants).
		£48.00	Reimbursement to J A Clark (payment to M Tilley, concrete under bench East Row.
		£8.25	Lythe Village Hall, hire October 2024.
7.4	Invoices, processed. As above.		
7.5	Invoices for approval:		
7.5.1	At agenda publication.		
	• YLCA, £70.20, Webinar, Off to a flying start parts 1&2, November 2024, Cllr Hogarth.		
7.5.2	After agenda publication.		
7.6	Model Agreement Estimates 2025/26*.		
7.7	Parish Precept requirement 2025/6*.		
7.8	Consider contribution of £272.00 towards churchyard maintenance, St Oswald's, Lythe.		
7.9	Consider purchase of a gift voucher for the volunteer who maintains Sandsend flower beds.		
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting		
9.0	To confirm the details of the next meeting		
	To confirm the date of the next meeting as Monday 13 January 2025, 18:30, Lythe Village Hall.		
	 J A Clark, Clerk to the Council		

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service