

LYTHE PARISH COUNCIL

MEETING, MONDAY 4 NOVEMBER 2024, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To confirm the minutes of the 14 October 2024 meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.2	Planning applications to feedback to Authorities.
3.2.1	Sealed Order Consultation for Highways Act 1980 Diversion Order Application No: SCAR-2023-12-DO. Public bridleway 30.26/009, Overdale Farm, Lythe diversion order 2024*.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park. Initial consultation response. Update on implementation.
3.5	Coastal Area Parish Forum - Thursday, 31 October at 7pm at Loftus Town Hall*.
3.6	The Local Government Boundary Commission for England, North Yorkshire Boundary Review - Initial Consultation, closes 09/12/24*.
3.7	Police and Crime Plan and Fire and Rescue Plan consultation, closes 18/11/24*.
3.8	Plan for installation of Christmas trees and lights in Lythe & Sandsend.
3.9	Cllr Hogarth, 'Off to a Flying Start events, 13 & 14 November 2024.
3.10	Purchase of a set of new defibrillator pads for Sandsend.
3.11	Purchase of winter plants for Lythe planters and bark for Raven Hill Terrace at Sandsend.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	NYM/2024/0644 Application for digging of trench to lay cables to facilitate to heating upgrade of Church at through field adjoining and Churchyard of St Oswald's Church, High Street, Lythe*.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	NYM/2024/0638 Chapel Cottage, High Street, Lythe. Trees in Conservation Area works comprising of felling and removing a large Eucalyptus in back garden of Chapel Cottage. Decision – No objections.

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5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)									
5.1	Correspondence requiring decisions									
5.1.1	YLCA									
	- Weekly news notifications 11, 18, 25 October 2024*. - Royal Garden Party 2025*. - Training & Discussion Forums Bulletin November 2024*.									
5.2	Correspondence for information (excluding financial matters included in 7.0)									
	North Yorkshire Council Parish Liaison: Parish Update October 2024*.									
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk									
6.1	To consider the need for, costs and style associated with potential new noticeboards for Goldsborough and Sandsend.									
6.2	Consultation on remote attendance and proxy voting proposals at Parish Council meetings.									
6.3	Closure of NYH parish portal.									
7.0	To receive information on financial matters and approve spend									
7.1	Balance of accounts @ 30 October 2024									
7.1.1	<table><tr><td>Savings</td><td>£9,311.00</td><td></td></tr><tr><td>Current</td><td>£630.47</td><td></td></tr></table>	Savings	£9,311.00		Current	£630.47				
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7.2	Money received									
	<table><tr><td></td><td>£0.00</td><td></td></tr></table>		£0.00							
	£0.00									
7.3										
	Money paid									
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7.4	Invoices, processed. As above.									
7.5	Invoices for approval at agenda publication. - Reimbursement to Clerk for purchase of plants (£11.90) and topsoil (£11.98) for Lythe planters, Sandsend beds/tubs, total £23.88. - Defib4life, one set of defib pads, £66.00.									
7.6	Payment of Clerk's salary up to end September 2024.									
7.7	Proposed budget requirements 2025/6.									
7.8	Model Agreement Estimates 2025/26*. Required by NYC by 31/12/24.									
7.9	Parish Precept requirement 2025/6*. Required by NYC by 31/12/24.									
7.10	To consider implementation of Local Government Services Pay Agreement for Clerk: 1 April 2024 to 31 March 2025.									
7.11	New savings bank account, progress.									
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting									
9.0	To confirm the details of the next meeting									
	To confirm the next meeting as Monday 2 December 2024, 18:30, Lythe Village Hall.									
	 J A Clark, Clerk to the Council									

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service