

**LYTHE PARISH COUNCIL
MEETING, MONDAY 14 OCTOBER 2024, COMMENCING AT 18:30, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To confirm the minutes of the September 2024 meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Newholm cum Dunsley send information from data loggers.
3.2	Planning applications to feedback to Authorities.
3.2.1	- Public Bridleway 30.26/009 at Overdale Farm, Lythe - Public Footpath 30.26/014 off Lythe Bank, Lythe.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.5	National financial regulations, review for LPC*.
3.6	Councillor vacancy.
3.7	Public Right of Way path adjacent to Meadowfields, Sandsend.
3.8	Handrail installation request on the slope below the steps adjacent to Sandside Café*.
3.9	Parish Training Event Wednesday 25 September 2024, slides from the event*.
3.10	Coastal Area Parish Forum - Thursday, 31 October at 7pm at Loftus Town Hall*.
3.11	York & North Yorkshire Combined Authority. "We want to hear your views on Serious Violence, the impact it has on communities and how to combat it"*.
3.12	Boundary Commission Parish Sector Briefing: Presentation Slides*.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	For information only. Notification of proposed works to trees in a Conservation Area, Chapel Cottage, Lythe – felling and removing large Eucalyptus in back garden*.
4.1.2	Sealed Order Consultation for Highways Act 1980 Diversion Order Application No: SCAR-2023-12-DO. Public bridleway 30.26/009, Overdale Farm, Lythe diversion order 2024*.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	NYC, proposed diversion of Public Footpath 30.26/014, proposal withdrawn .

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5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)												
5.1	Correspondence requiring decisions												
5.1.1	YLCA - Weekly news notifications 13, 20, 27, September, 4 October 2024*. - Law and Governance bulletin, September 2024*.												
5.1.2	NYMNPA Coastal Area Parish Forum - Thursday, 31 October at 7pm at Loftus Town Hall*.												
5.1.4	The Local Government Boundary Commission for England, North Yorkshire Boundary Review - Initial Consultation, closes 09/12/24*.												
5.1.5	Police and Crime Plan and Fire and Rescue Plan consultation, closes 18/11/24*.												
5.2	Correspondence for information (excluding financial matters included in 7.0)												
5.2.1	YLCA - Scarborough Branch meeting 14 October 2024* (NB: apologies tendered). 'Jargon buster*.												
6.0	To agree actions on issues raised by Councillors and/or submitted to the Clerk												
6.1	Plan for installation of Christmas trees and lights in Lythe & Sandsend, Lythe lighting event.												
6.2	Disputes, discussions, or issues with/between commercial operations.												
6.3	Confirm Sandsend defibrillator guardian timetables for 2024 & 2025* (sent to guardians).												
7.0	To receive information on financial matters and approve spend												
7.1	Balance of accounts @ 8 October 2024												
7.1.1	<table><tr><td>Savings</td><td>£0</td><td></td></tr><tr><td>Current</td><td>£11,016.35</td><td></td></tr></table>	Savings	£0		Current	£11,016.35							
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7.2	Money received												
7.3	<table><tr><td></td><td>£93.19</td><td>Model Agreement</td></tr><tr><td></td><td>£3,300.00</td><td>Precept</td></tr></table>		£93.19	Model Agreement		£3,300.00	Precept						
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	Money paid												
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7.4	Invoices, processed. As above.												
7.5	Invoices for approval at agenda publication. Reimbursement to Clerk for purchase of paper (£5.00) and ink cartridges (£53.38) for LPC computer.												
7.6	Review 2024/5 spend vs budget.												
7.7	Approval of Clerk's salary up to end September 2024.												
7.8	New savings bank account, progress.												
7.9	Approval of £70.20 for Cllr Hogarth to attend 'Off to a Flying Start events, 13 & 14/11/24 (or at alternative dates suitable for him).												
7.10	Approval of £66.00 spend for purchase of a set of new defibrillator pads for Sandsend.												
7.11	Consider approval of c.£30 spend for purchase of winter plants for Lythe planters and bark for Raven Hill Terrace at Sandsend.												
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting												
	Initial consideration for 2025/6 budget/precept requirements.												
9.0	To confirm the details of the next meeting												
	To confirm the next meeting as Monday 4 November 2024, 18:30, Lythe Village Hall.												
	 J A Clark, Clerk to the Council												

*Circulated via email. At 18:30

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service