

LYTHE PARISH COUNCIL
MEETING, MONDAY 2 SEPTEMBER, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members. Revised declaration form from Cllr IS.
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
1.3	Exclusion of press and public in item 3.8. To consider that, due to the confidential nature of the business to be transacted, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item.
2.0	Minutes of meetings
2.1	To confirm the minutes of the July 2024 meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles, including feedback from data loggers and potential for progressing a Community Speedwatch, organised and run by the Community.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2024/0401 Application for Listed Building consent for removal of 17 no. uPVC window and installation of replacement timber windows at Cleveland House, Goldsborough Lane, Goldsborough, Lythe*. Feedback sent.
3.2.2	ZF24/00913/FL Erection of single storey side extension with balcony, 2 storey rear extension and garage at Riggside and first floor balcony to side elevation and 2 storey rear extension at Craigmere, Riggside & Craigmere East Row, Sandsend*. Feedback sent.
3.2.3	NYM/2024/0401 Application for Listed Building consent for removal of 17 no. uPVC window and installation of replacement timber windows at Cleveland House, Goldsborough Lane, Goldsborough, Lythe*. Feedback sent*.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park. Including update on a Proposed Experimental Traffic Regulation Order.
3.5	East Row car park, safe access/egress.
3.6	Digital/parishioner engagement strategy, Facebook page live.
3.7	National financial regulations, review for LPC*.
3.8	Councillor vacancy. To consider the Expressions of Interest received*.
3.9	Public Right of Way path adjacent to Meadowfields, Sandsend.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	Proposed diversion of Public Bridleway and Footpath No. 30.26/009 and 30.26/014, Overdale Farm.

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4.2	To receive the following planning decision, full information on relevant websites.												
4.2.1	ZF24/00913/FL Erection of single storey side extension with balcony, 2 storey rear extension and garage at Riggside and first floor balcony to side elevation and 2 storey rear extension at Craigmere. Approved with conditions.												
4.2.2	NYM/2024/0304 Listed Building consent for installation of loft hatch, Lythe Cottage, High Street, Lythe. Listed Building Consent Granted with Conditions.												
4.2.3	NYM/2024/0401 Listed Building consent for removal of 17 no. uPVC window and installation of replacement timber windows, Cleveland House, Goldsborough Lane, Goldsborough, Lythe. Listed Building Consent Granted with Conditions.												
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)												
5.1	Correspondence requiring decisions												
5.1.1	YLCA - Weekly news notifications 12, 22, 26 July, 2, 9, 16, 23 August 2024*. - Law and Governance bulletin, July 2024*.												
5.1.2	NYMNPA Parish Training Event Wednesday 25 September 2024*.												
5.1.3	NYC - Let's talk rubbish, Scarborough and Whitby*. - Boundary Commission Parish Sector Briefing – Thursday 29 August at 7pm*.												
5.1.4	York and North Yorkshire Combined Authority We want to hear your views on Serious Violence, the impact it has on communities and how to combat it*.												
5.2	Correspondence for information (excluding financial matters included in 7.0)												
5.2.1	YLCA Annual Review 1 April 2023 to 31 March 2024*.												
	NYC - Planned works for various roads in north area 3, including Goldsborough Lane*. - Tour of Britain Cycle Race Wednesday 4th September 2024*. - Local Plan update*. - Carriageway patching, Sandsend Road*. - Support/Training for Parish and Town Councils, East Area 5 September 2024, 3pm*.												
	NYMNPA Slides from Joint Parish Forum at Land of Iron Museum - 16 July*.												
6.0	To agree actions on issues raised by Councillors and/or submitted to the Clerk												
6.1	Email received requesting recording of road traffic incidents.												
6.2	Traffic cones on The Parade, Sandsend.												
6.3	Handrail installation request on the slope below the steps adjacent to Sandside Café*.												
6.4	Grass cutting – plan for the future.												
7.0	To receive information on financial matters and approve spend												
7.1	Balance of accounts @ 27/08/24												
7.1.1	<table><tr><td>Savings</td><td>£0</td><td></td></tr><tr><td>Current</td><td>£7,752.16</td><td></td></tr></table>	Savings	£0		Current	£7,752.16							
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7.2	Money received <table><tr><td></td><td>£0.00</td><td></td></tr></table>		£0.00										
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7.4	Invoices, processed. As above.												
7.5	Approval of spend of £15.00 for 3 bags of compost for Lythe planters. Approval for purchase of two/three bags of topsoil.												
7.5	Invoices for approval. None at agenda publication.												
7.6	New savings bank account.												

ITEM	SUBJECT
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting
9.0	To confirm the details of the next meeting
	To confirm the details of the October 2024 meeting.
	 J A Clark, Clerk, Lythe Parish Council

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service